



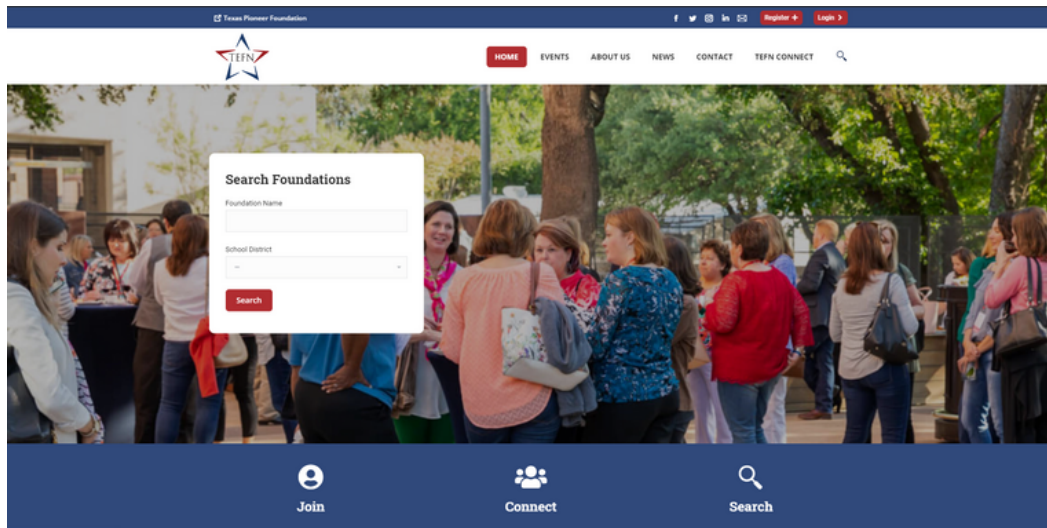
Same Great Connection. New Virtual Experience.

Member Benefits & User Guide

TEFN.ORG

Visit tefn.org

If you were not a registered member of the previous site, you will need to register to begin your Member Benefits for TEFN Connect. If you were a previous user, you may log in with your old account's email address and password.



How do I Register?

Step 1

Click **REGISTER** at the top right of the TEFN.org homepage. Enter your name and contact information.

A screenshot of the 'User Registration' page on TEFN.org. The header is dark blue with the TEFN logo and navigation links: HOME, EVENTS, ABOUT US, NEWS, CONTACT, and TEFN CONNECT. A 'Register' button with a plus icon and a 'Login' button are in the top right. The main content area is light gray with the title 'User Registration'. Below the title is a 'Contact Information' form. A red arrow points to the 'Register' button in the header. Another red arrow points to the 'Name' field in the form. The form includes fields for 'Name' (First, Middle, Last, Suffix), 'Title', 'Email', 'Phone', and 'Address' (Street Address, Suite, Apt, etc., City, Texas). To the right of the form is a section titled 'Upcoming Events' for April 2021, listing three events: 'TEFN CONNECT PREMIER', 'WAIT, WHAT HAPPENED?', and 'FROM FALLOW TO FLOURISHING: CULTIVATING SUSTAINABLE IMPACT'.

Enter your bio, select your organization or request the addition of an unlisted education foundation by selecting "Other" and entering the requested information. Be sure to enter a strong password. Check the reCaptcha box. Click the "Review and Register" button.

HOME EVENTS ABOUT US NEWS CONTACT TEFN CONNECT

Foundation Name *
Please enter the name of your Education Foundation.

Foundation Affiliation *
-- select one --

User Account
Your Email Address entered above will be used for your account email and login. Please create your account password here.

Password *
Enter Password Confirm Password

Strength indicator

CAPTCHA

Review & Register

Recent Articles

- Spring ISD's Rodney E. Watson 2021 named Superintendent of the Year by NSRF March 22, 2021
- Spring Branch Education Foundation Launches Winter Storm Relief Fund March 22, 2021
- KISD Stormwater awards still go on June 20, 2020
- Foundation Will Provide Support, Opportunities for Innovative Education June 18, 2020
- Liberty ISD Education Foundation announces creation of Jana Marie Buchanan Grant June 17, 2020

Your registration must be verified.

Step 2

Once you review and submit your registration, the TEFN Administrator must approve your request. You will receive an email notification that your registration request has been received and is pending.

Thank You for Registering for **TEFN Connect** [\[BOOK X\]](#)

TEFN Connect <info@tefn.org>
to me <>

Test,

Thank you for registering to become a member of the Texas Education Foundation Network (TEFN). Your registration has been sent to the site manager and once your registration is approved, you will receive an email notification.

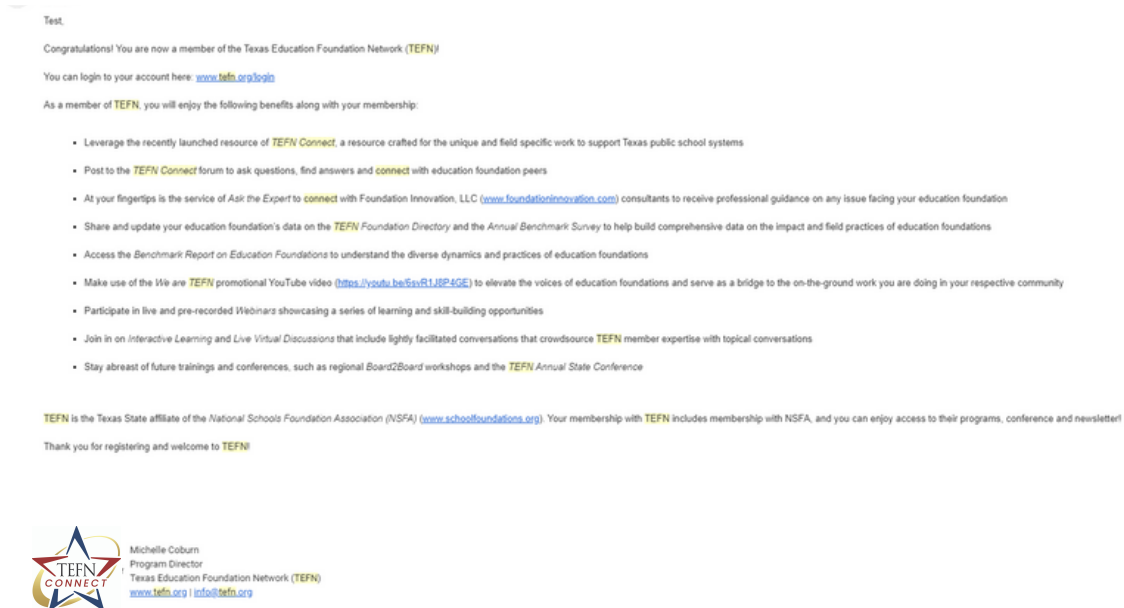
Once activated, you'll be able to participate in **TEFN Connect** - a network of other Education Foundation leaders and staff members from around Texas. These committed foundation employees are able to network, learn, and share best practices through our Community Forum, Webinars & Interactive Learning, Foundation Directory, and our Ask An Expert forum powered by our partner Foundation Innovation.

Be sure to look for your approval email letting you know your membership is active.

Thank you,

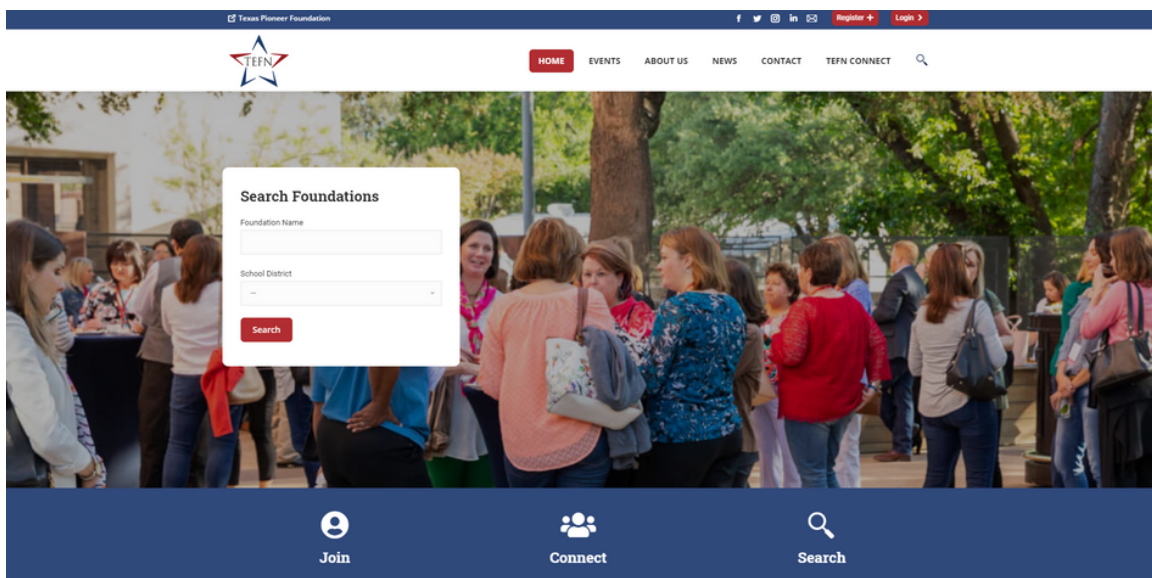
Michelle Coburn
Program Director
Texas Education Foundation Network (TEFN)
www.tefn.org | info@tefn.org

Once your registration has been approved, you will receive an email notification welcoming you to TEFN Connect!




How do I log into my account?

You can log in 1 of 2 ways. New users can click the login link in their membership approval email. All users can click the **LOGIN** button in the top right corner of the TEFN.org homepage.



Once you reach the login page, enter your username or email address and password to access **MY ACCOUNT**. If you have forgotten your password, you can click "Lost your password?" to reset your password.



Username or Email Address

Password

☐ Remember Me

[Log In](#)

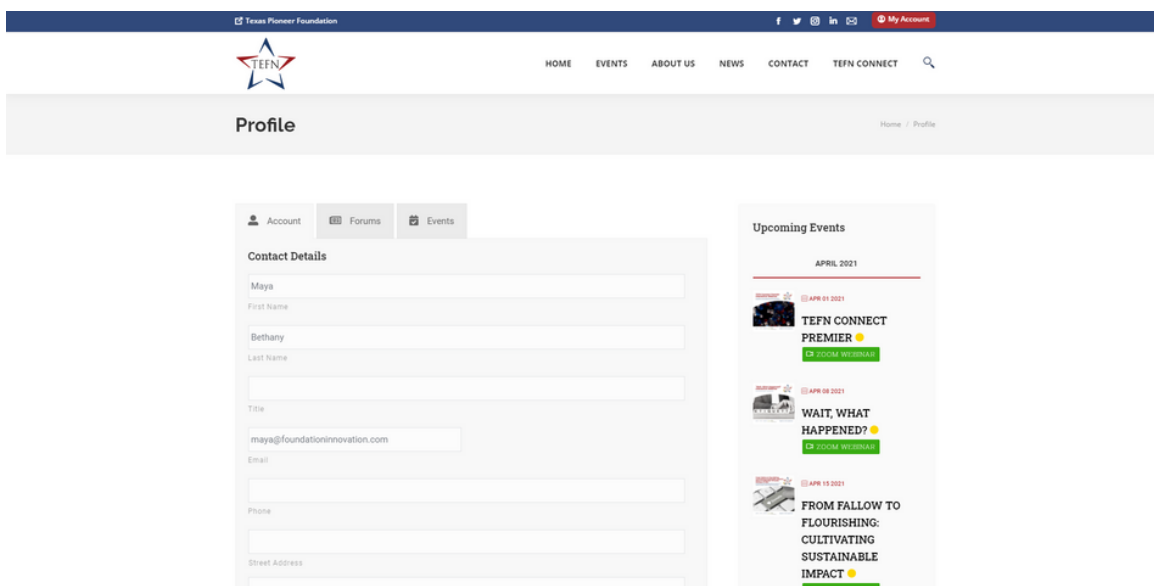
[Register / Lost your password?](#)

[Go to Texas Education Foundation Network \(TEFN\)](#) ←

[Privacy Policy](#)

After you are logged in, you can view your **PROFILE**. If you need to update your contact information, you can do so here and click the "Submit" button. (***Note:** It is up to members to update their profiles. If you change job/board positions or organizations, you will need to update your profile information.)

From the Forums tab, you will be able to see any of your posts and replies in the TEFN Connect Community Forum. From the Events tab, you will be able to see all webinars, workshops or conferences that you have registered to attend.



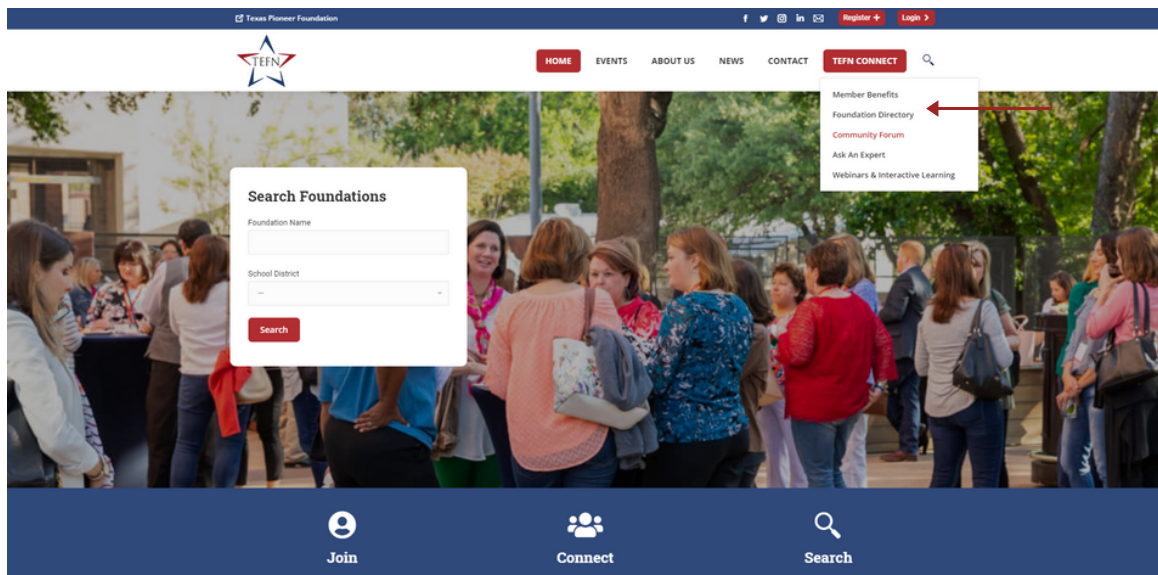
The screenshot shows the TEFN website interface. At the top is a dark blue navigation bar with the TEFN logo on the left and social media icons and a "My Account" link on the right. Below this is a white header with the TEFN logo and a navigation menu: HOME, EVENTS, ABOUT US, NEWS, CONTACT, and TEFN CONNECT. A search icon is also present. The main content area is titled "Profile" and shows a breadcrumb trail: Home / Profile. Below the title, there are three tabs: Account, Forums, and Events. The "Account" tab is active, displaying a "Contact Details" form. The form fields are: First Name (Mays), Last Name (Bethany), Title, Email (mays@foundationinnovation.com), Phone, and Street Address. To the right of the form is a section titled "Upcoming Events" for April 2021. It lists three events: "TEFN CONNECT PREMIER" (April 01, 2021), "WAIT, WHAT HAPPENED?" (April 08, 2021), and "FROM FALLOW TO FLOURISHING: CULTIVATING SUSTAINABLE IMPACT" (April 13, 2021). Each event has a "REGISTER" button.

TEFN Connect Community Forum

How do I post a question?

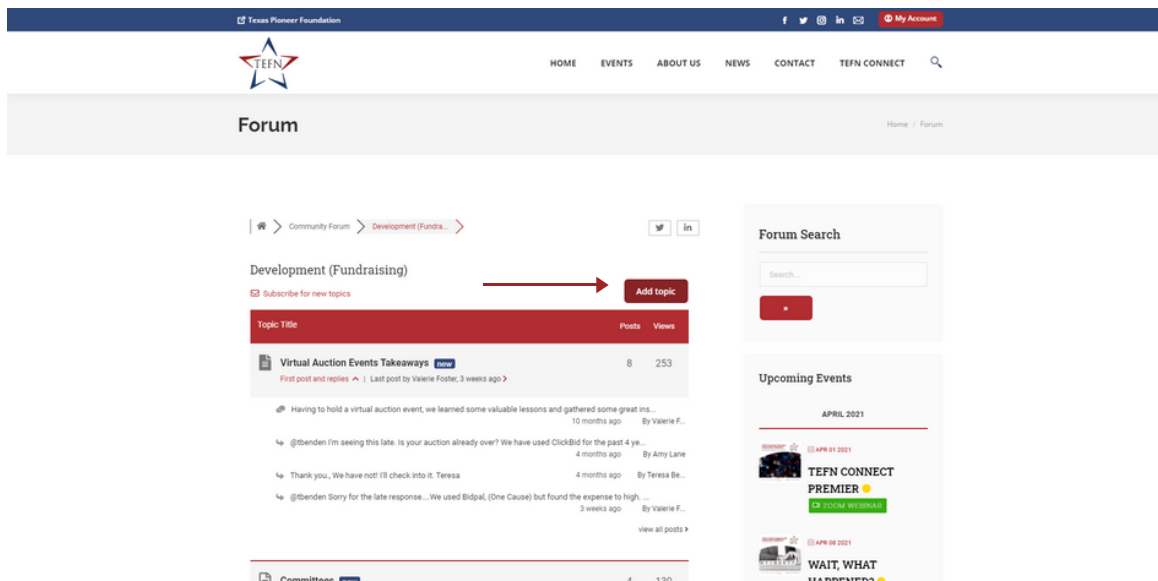
Step 1

Click the **COMMUNITY FORUM** link under TEFN Connect in the menu. If you are a registered member and logged in, you will be able to post to the Forum.



Step 2

Select the category where you would like to post a question. For example, if your question is in regards to Development, click the Development category link. Click the "Add Topic" button.



Step 3

Type a Topic Title for your question or post. Type your question in the box below the title. You can choose to make the topic post private by clicking "Private Topic." It will only be visible to logged in TEFN Members. Click "Add Topic" to submit your question or post.

The screenshot shows the 'Add Topic' form in the 'Development (Fundraising)' forum category. The form includes a 'Topic Title' field with a placeholder 'Enter title here', a rich text editor with a toolbar, and an 'Attach file' section. Below the editor, there are checkboxes for 'Private Topic' (checked) and 'Subscribe to this topic'. A red circle highlights the 'Add topic' button. To the right of the form is a 'Forum Search' box and a list of 'Upcoming Events' for April 2021, including 'TEFN CONNECT PREMIER' and 'WAIT, WHAT HAPPENED?'. At the bottom, a table lists forum topics, with 'Virtual Auction Events Takeaways' highlighted.

How do I respond to a question?

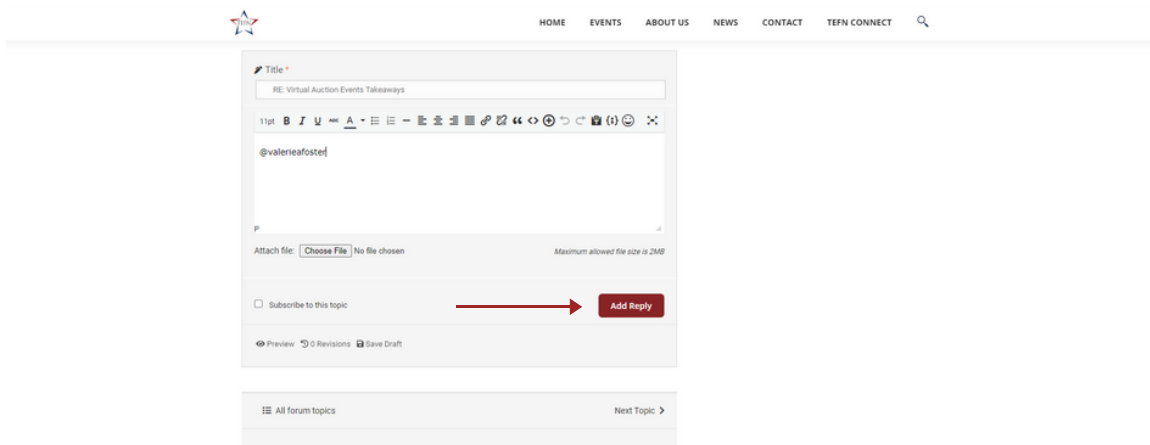
Step 1

Click the Topic Title under the forum category. Type your response in the "Leave a Reply" section.

The screenshot shows the 'Leave a Reply' form for the topic 'Virtual Auction Events Takeaways'. The form includes a 'Title' field with the text 'RE: Virtual Auction Events Takeaways', a rich text editor with a toolbar, and an 'Attach file' section. Below the editor, there is a checkbox for 'Subscribe to this topic' and a red 'Add Reply' button. At the bottom, there is a 'Next Topic' link and a 'All forum topics' link.

Step 2

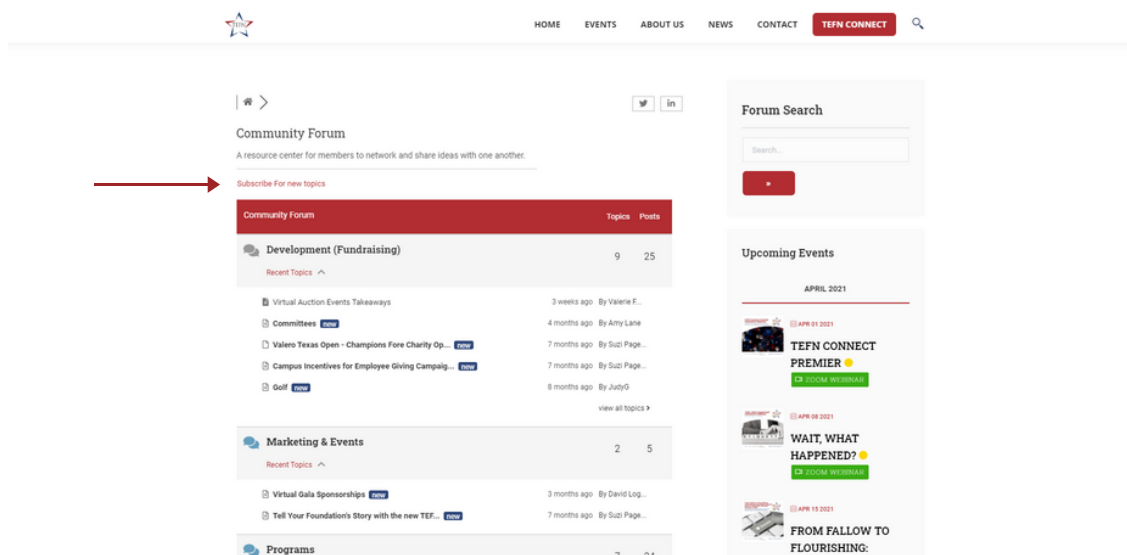
To submit your reply, click the "Add Reply" button.



A screenshot of a web form for submitting a reply to a forum topic. The form is titled "Title" and contains the text "RE: Virtual Auction Events Takeaways". Below the title is a rich text editor with various formatting options (bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, image, video, code, quote, spoiler, etc.). The text area contains "@valerieafoster". Below the text area is a file upload section with a "Choose File" button and the text "No file chosen". To the right of the file upload section is the text "Maximum allowed file size is 2MB". Below the file upload section is a checkbox labeled "Subscribe to this topic" with a red arrow pointing to a red "Add Reply" button. At the bottom of the form are links for "Preview", "0 Revisions", and "Save Draft".

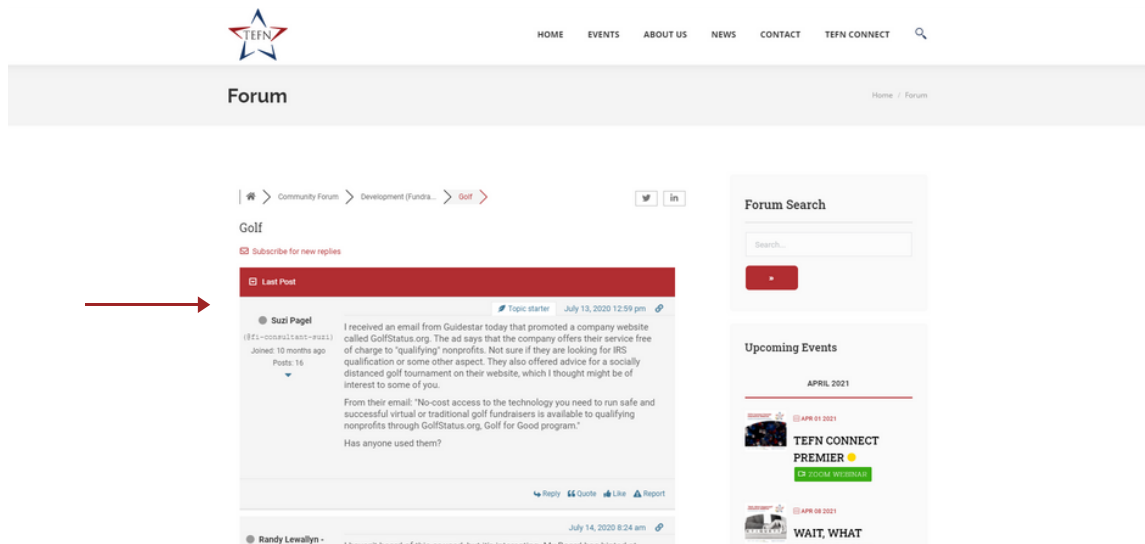
Subscribe to forum topics and new replies.

You can choose to subscribe to new forum topics and posts or an individual topic and its replies. You will receive an email notification when new topics or replies are posted. Click "Subscribe For new topics" to receive emails for all postings.



A screenshot of the "Community Forum" page. The page has a navigation bar at the top with links for HOME, EVENTS, ABOUT US, NEWS, CONTACT, and TEFN CONNECT. The main content area is titled "Community Forum" and includes a subtitle "A resource center for members to network and share ideas with one another." Below the subtitle is a red button labeled "Subscribe For new topics" with a red arrow pointing to it. The forum is organized into sections: "Development (Fundraising)" with 9 topics and 25 posts, "Marketing & Events" with 2 topics and 5 posts, and "Programs" with 7 topics and 24 posts. Each section lists recent topics with their titles, dates, and authors. On the right side of the page is a "Forum Search" section with a search bar and a red button. Below the search section is an "Upcoming Events" section for April 2021, featuring three events: "TEFN CONNECT PREMIER", "WAIT, WHAT HAPPENED?", and "FROM FALLOU TO FLOURISHING".

If you wish to only follow a specific topic or the replies to that topic, you can subscribe only to those comments. (***Note:** If you have already chosen "Subscribe For new topics" you will not need to utilize this function.)



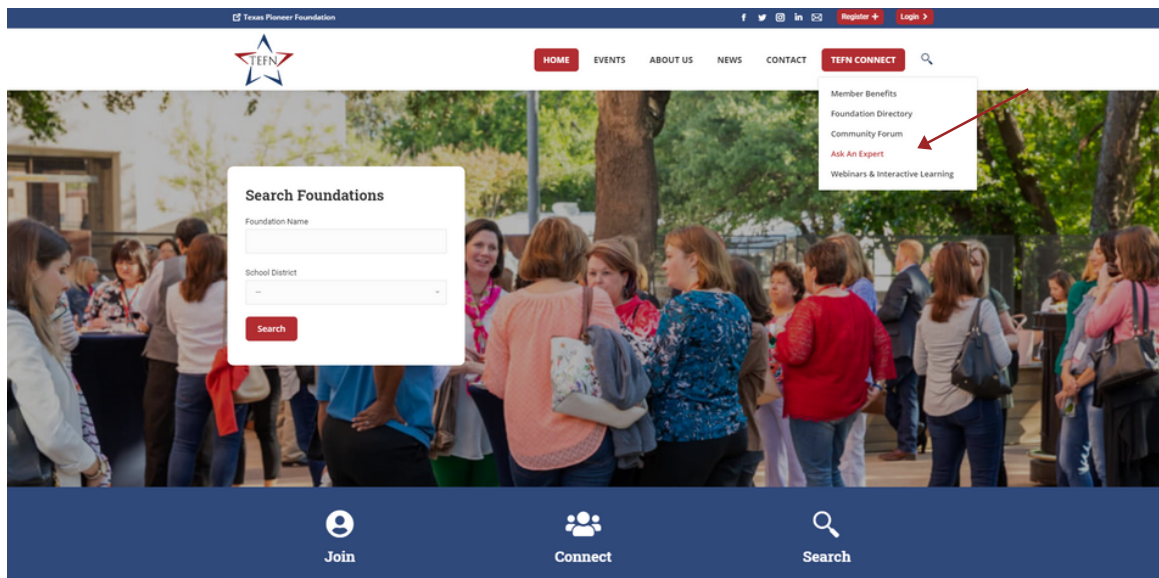
Q&A Section with FI Consultants: Ask An Expert

The **Texas Education Foundation Network** has partnered with **Foundation Innovation, LLC** to provide you with expert assistance as part of your TEFN membership. **Please Note:** The Ask An Expert section was created to allow TEFN members to post specific questions with direct feedback from FI Consultants. While FI Consultants will also reply and respond to topics in other forum categories, this section was created solely for specialized replies and expertise from Team FI. Members can view topic questions posted in this category but are not permitted to reply in this section.

Accessing the Ask An Expert Q&A

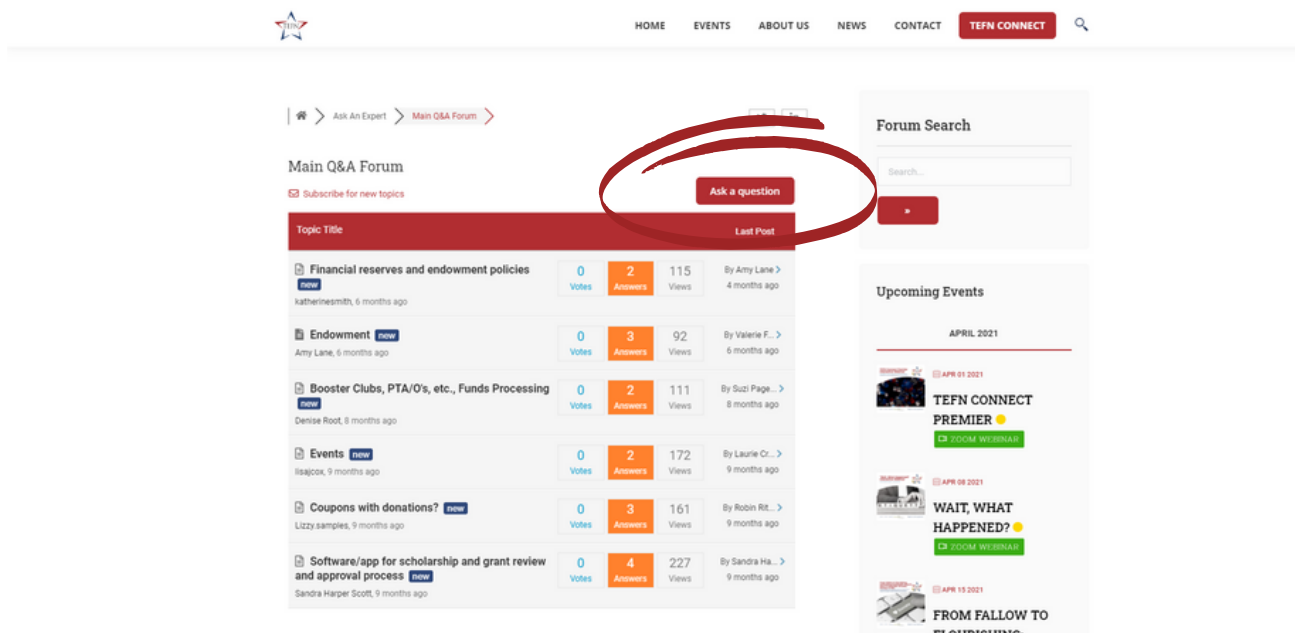
Step 1

Click the **ASK AN EXPERT** link under TEFN Connect in the menu.



Step 2

To submit a question for Foundation Innovation Consultants, click the "Ask a question" button and follow the same steps for posting a question as done in the Community Forum.



A Foundation Innovation Consultant will respond to your question in the Ask An Expert forum. To subscribe to topics posted in the section and follow expert replies, click "Subscribe for new topics."

The screenshot shows the TEFN Connect website's Main Q&A Forum. At the top, there's a navigation bar with links: HOME, EVENTS, ABOUT US, NEWS, CONTACT, and TEFN CONNECT. Below the navigation bar, the forum title 'Main Q&A Forum' is displayed, along with a 'Subscribe for new topics' link (highlighted by a red arrow) and an 'Ask a question' button. The forum content is organized into a table with columns for 'Topic Title', 'Votes', 'Answers', 'Views', and 'Last Post'. The topics listed are:

Topic Title	Votes	Answers	Views	Last Post
Financial reserves and endowment policies katherinesmith, 6 months ago	0	2	115	By Amy Lane > 4 months ago
Endowment Amy Lane, 6 months ago	0	3	92	By Valerie F. > 6 months ago
Booster Clubs, PTA/O's, etc., Funds Processing Denise Root, 8 months ago	0	2	111	By Suzi Page... > 8 months ago
Events Isaac Cox, 9 months ago	0	2	172	By Laurie Cr... > 9 months ago
Coupons with donations? Lizzy Samples, 9 months ago	0	3	161	By Robin Rit... > 9 months ago
Software/app for scholarship and grant review and approval process Sandra Harper Scott, 9 months ago	0	4	227	By Sandra Ha... > 9 months ago

On the right side of the forum, there is a 'Forum Search' section with a search bar and a 'Search' button. Below that is an 'Upcoming Events' section for April 2021, featuring three events: 'TEFN CONNECT PREMIER' (Zoom Webinar), 'WAIT, WHAT HAPPENED?' (Zoom Webinar), and 'FROM FALLOW TO FLOURISHING'.

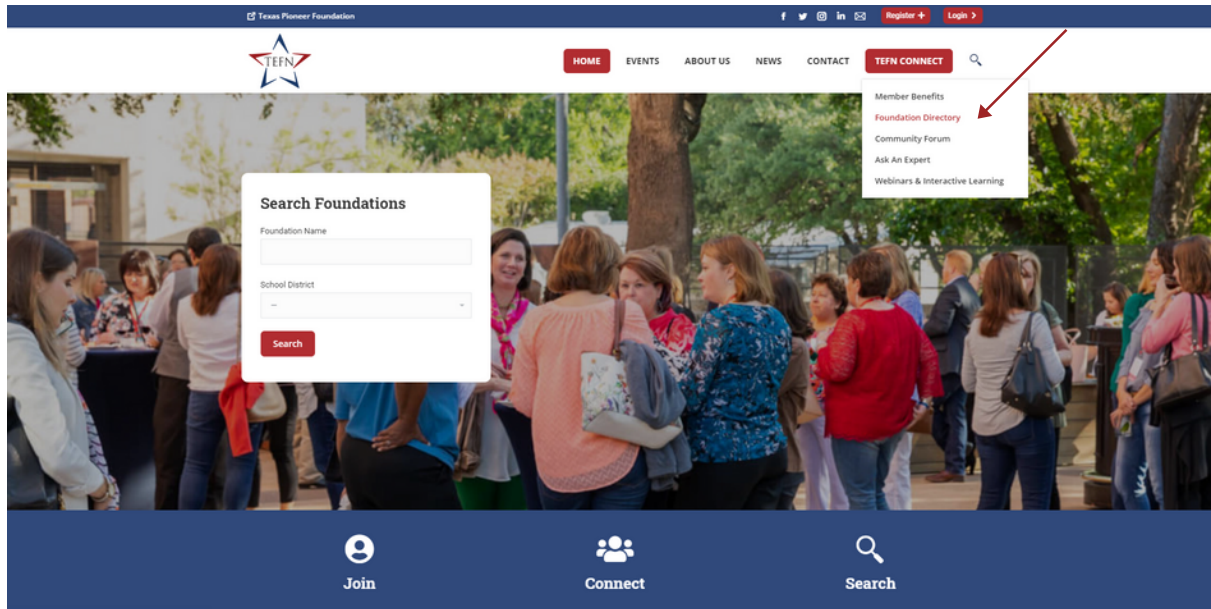
Foundation Directory

TEFN Connect features a comprehensive, searchable foundation directory that allows members to query information for organizations in the same regions or topics including comparable student populations, key fundraising efforts and board development data. Share and update your education foundation's data on the TEFN Connect: Foundation Directory and the Annual Benchmark Survey to help build comprehensive data on the impact and field practices of education foundations.

Querying the Foundation Directory.

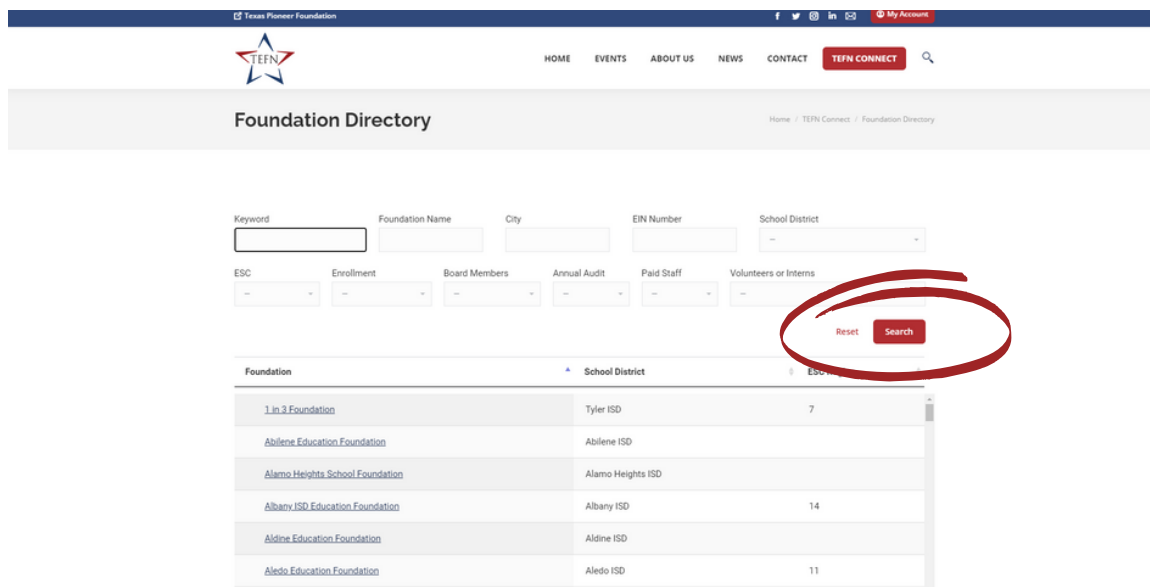
Step 1

Click the **FOUNDATION DIRECTORY** link under TEFN Connect in the menu.



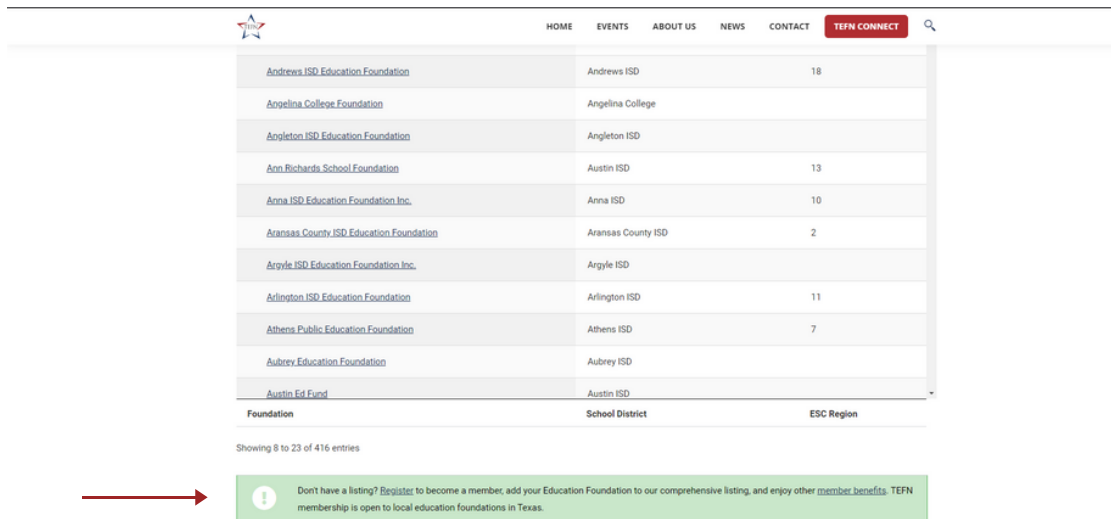
Step 2

To query, type in a keyword or select information from the dropdown menus of the listed sections. Click the "Search" button to begin your query. Foundations are also listed in alphabetical order.



Updating the Foundation Directory.

The data for your education foundation can be updated by submitting changes through your **PROFILE**. For new or unlisted foundations, you will be allowed to complete the directory information once your registration request is approved by the TEFN Administrator.



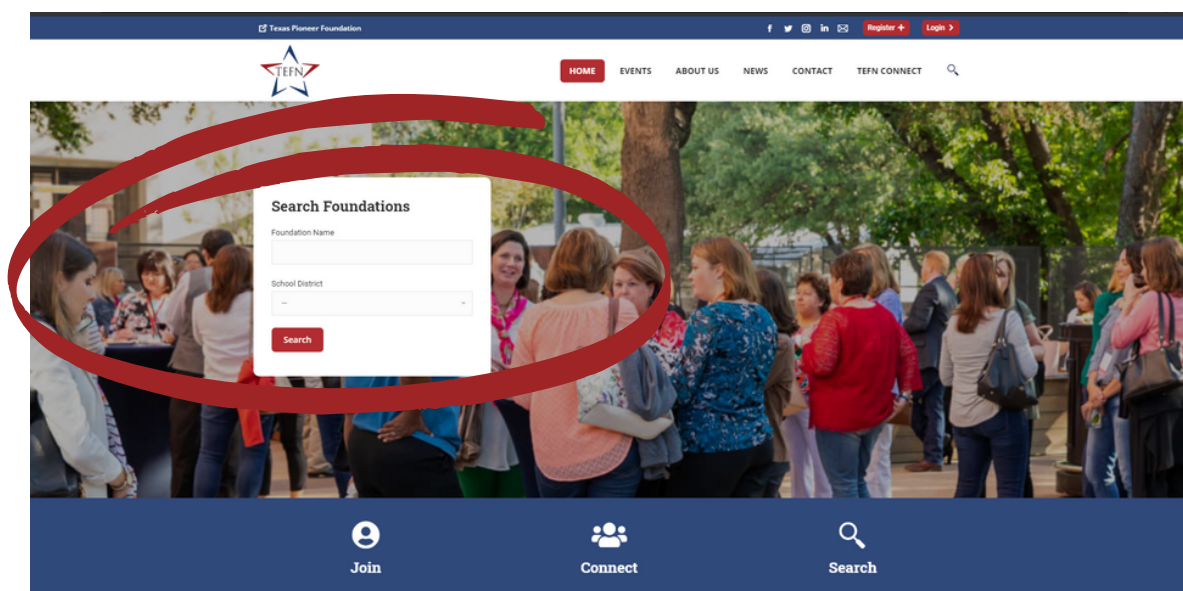
Foundation	School District	ESC Region
Andrews ISD Education Foundation	Andrews ISD	18
Angelina College Foundation	Angelina College	
Angleton ISD Education Foundation	Angleton ISD	
Ann Richards School Foundation	Austin ISD	13
Anna ISD Education Foundation, Inc.	Anna ISD	10
Aransas County ISD Education Foundation	Aransas County ISD	2
Argyle ISD Education Foundation, Inc.	Argyle ISD	
Arlington ISD Education Foundation	Arlington ISD	11
Athens Public Education Foundation	Athens ISD	7
Aubrey Education Foundation	Aubrey ISD	
Austin Ed Fund	Austin ISD	

Showing 8 to 23 of 416 entries

Don't have a listing? Register to become a member, add your Education Foundation to our comprehensive listing, and enjoy other member benefits. TEFN membership is open to local education foundations in Texas.

Search organizations.

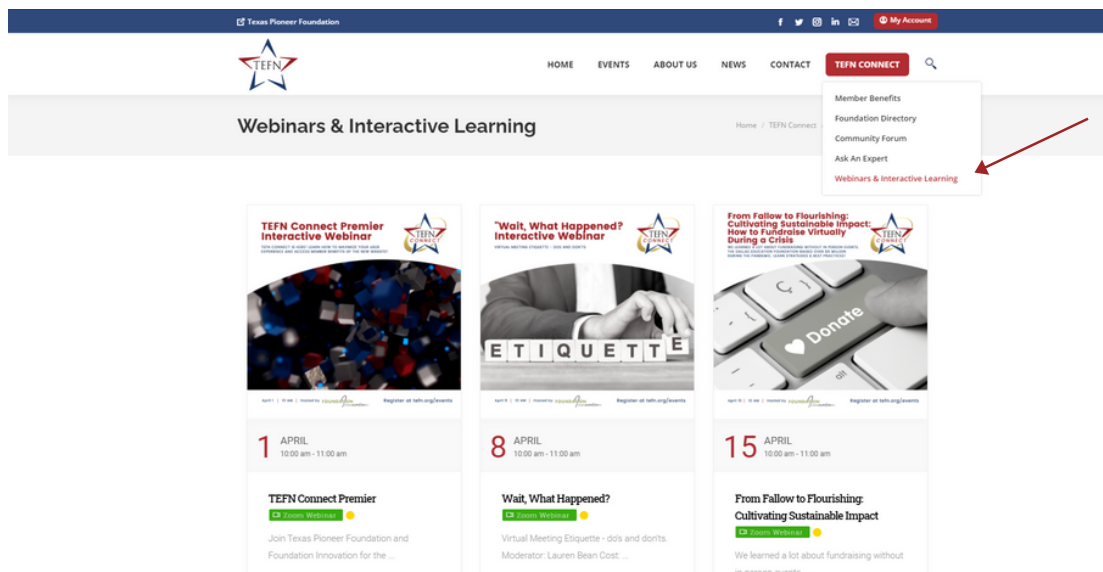
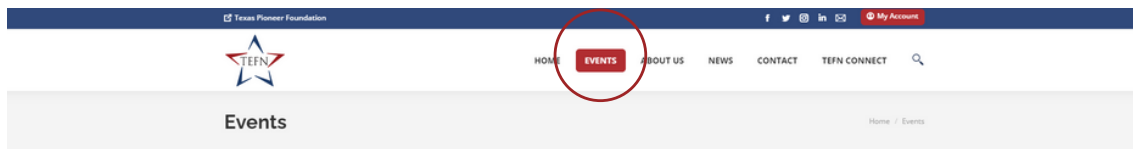
In addition to utilizing the Foundation Directory to query information regarding Texas education foundations, you can use the search box on the homepage to locate with an organization.



Registering for Events.

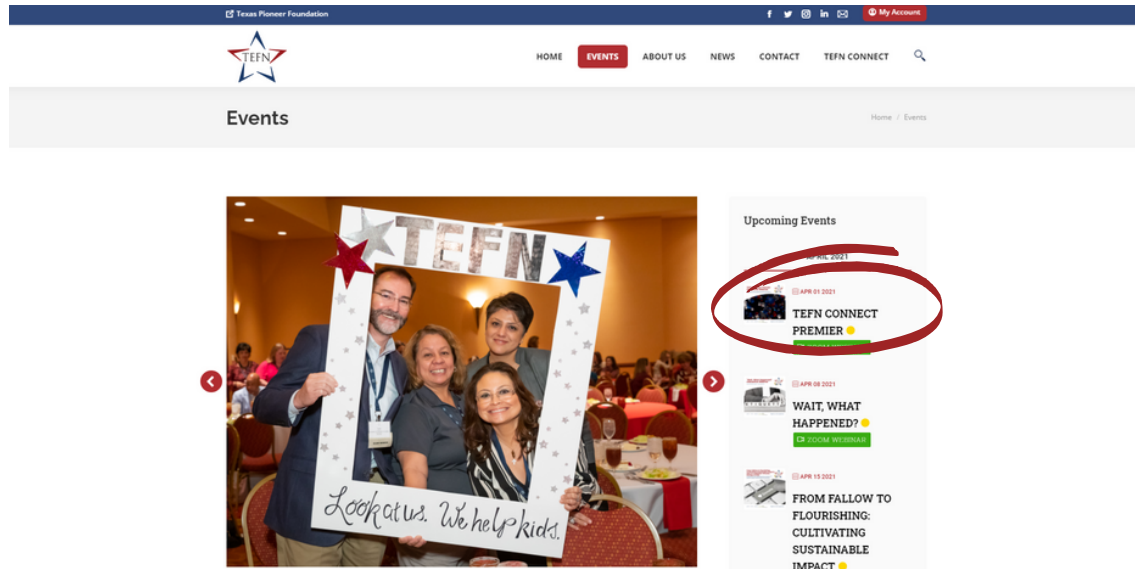
Step 1

As a member of TEFN, you may register from two locations on the site. Click the **EVENTS** link in the main menu or the **WEBINARS & INTERACTIVE LEARNING** link under TEFN Connect.

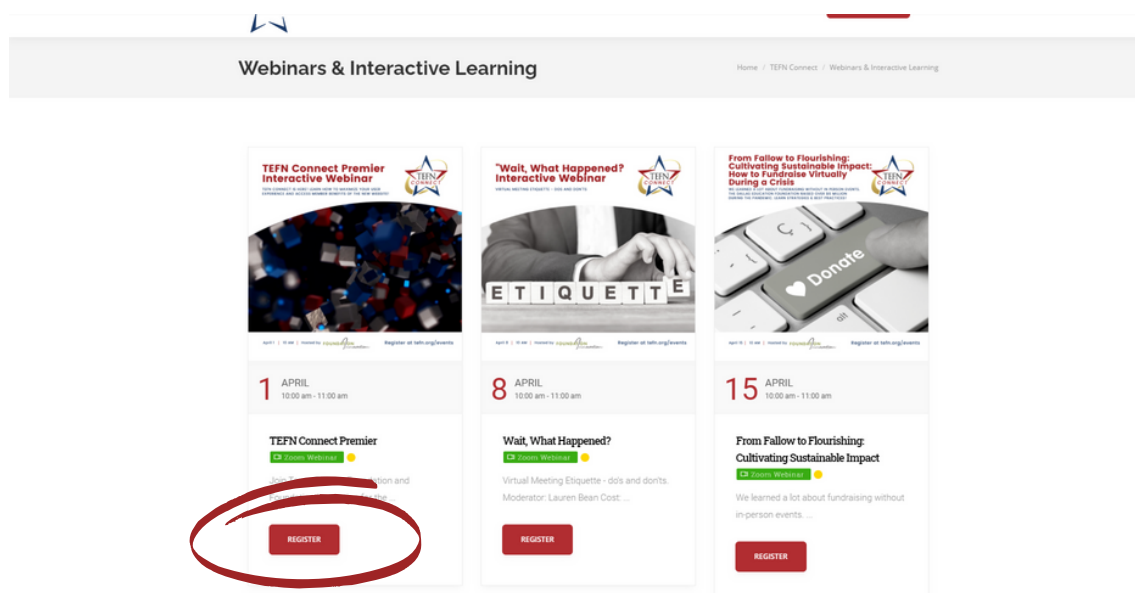


Step 2

To access registration from the **EVENTS** page, click the title of the Event for which you would like to register.



Or, from the **WEBINARS & INTERACTIVE LEARNING** link, click on the "Register" button under the webinar, workshop or session topic.



Step 3

Once you access the event's page, click the red "Register" button.

The screenshot shows the TEFN Connect Premier event page. The header includes the Texas Pioneer Foundation logo and navigation links: HOME, EVENTS, ABOUT US, NEWS, CONTACT, and TEFN CONNECT. The main content area features a large image of a star with the text "TEFN Connect Premier Interactive Webinar" and a description: "TEFN CONNECT IS HERE! LEARN HOW TO MAXIMIZE YOUR USER EXPERIENCE AND ACCESS MEMBER BENEFITS OF THE NEW WEBSITE!". To the right of the image is a sidebar with event details: DATE (Apr 01 2021), TIME (10:00 am - 11:00 am), ZOOM WEBINAR, and ORGANIZER (FOUNDATION INNOVATION). A red arrow points to the "REGISTER" button at the bottom of the sidebar.

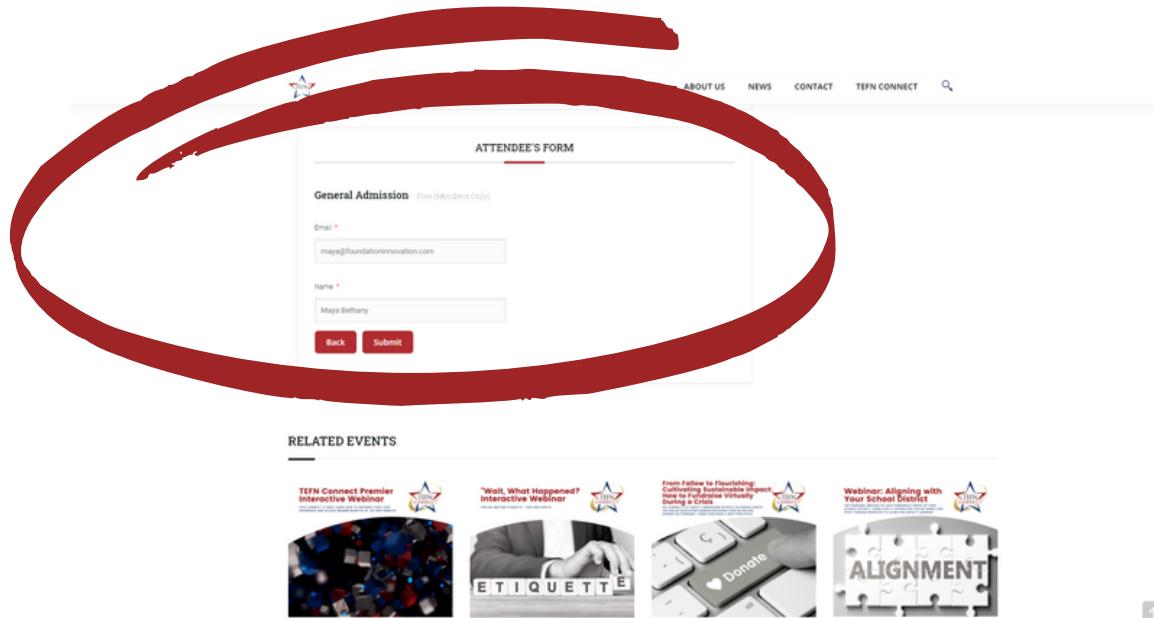
Step 4

Check the reCaptcha box and then click the "Next" button.

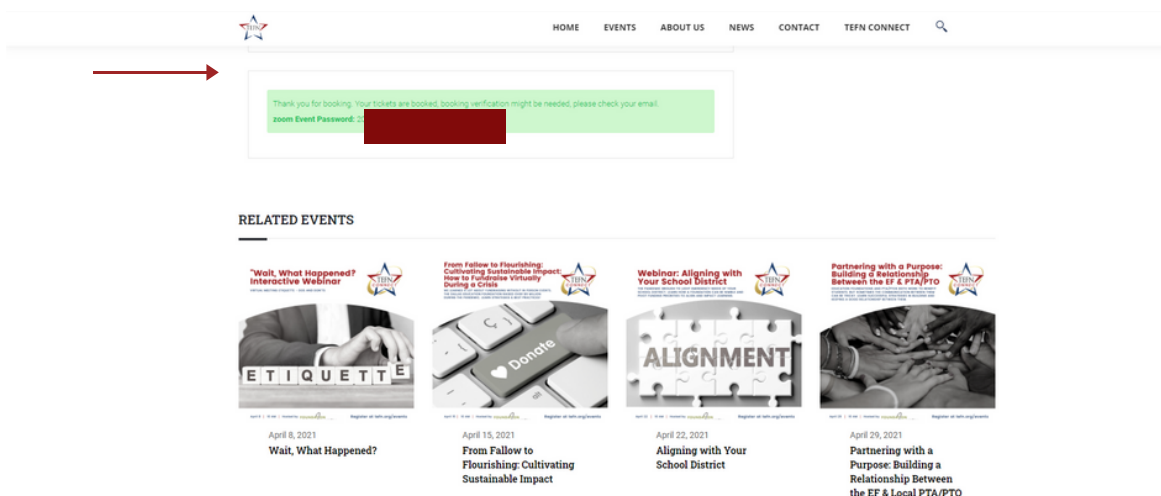
The screenshot shows the event registration page. At the top, there are links to "Add to Google Calendar" and "iCal / Outlook export". Below these is a countdown timer showing 10 DAYS, 1 HOUR, 30 MINUTES, and 48 SECONDS. The "BOOK EVENT" section includes a "General Admission Free (Members Only)" ticket selection area with a "Next" button. A red arrow points to the "Next" button. Below the "Next" button is a reCAPTCHA box with the text "I'm not a robot" and a "reCAPTCHA" logo. At the bottom, there is a "RELATED EVENTS" section.

Step 5

If you are logged into TEFN Connect, your name and email address will appear. Click the "Submit" button to complete your registration.

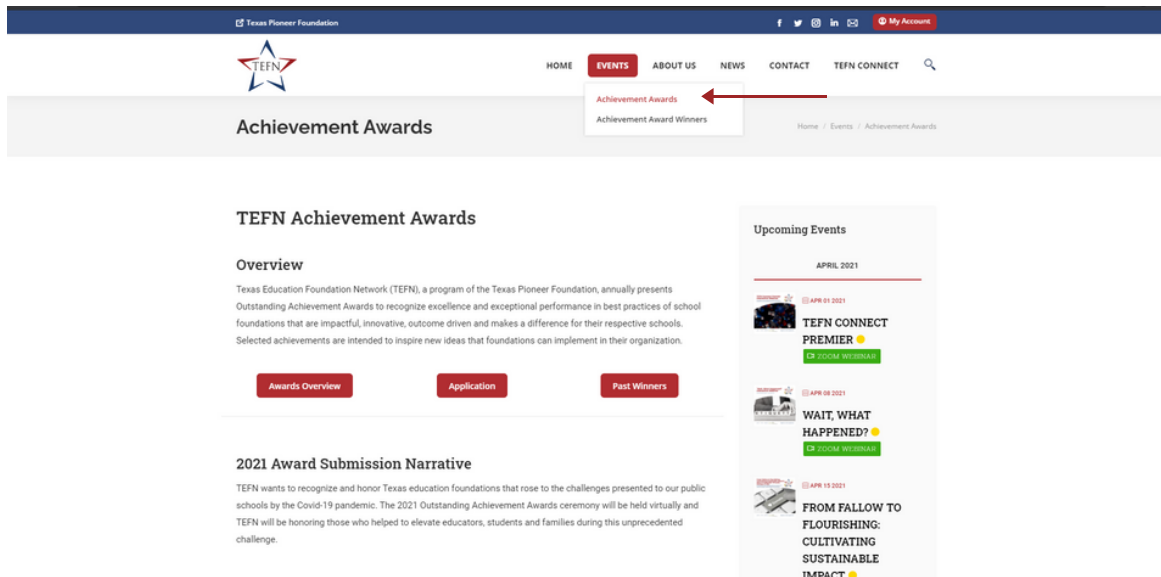


You will receive a confirmation of your booking on the page. You will also receive an email notification. Your registration will also be added under the Events tab of your member Profile.

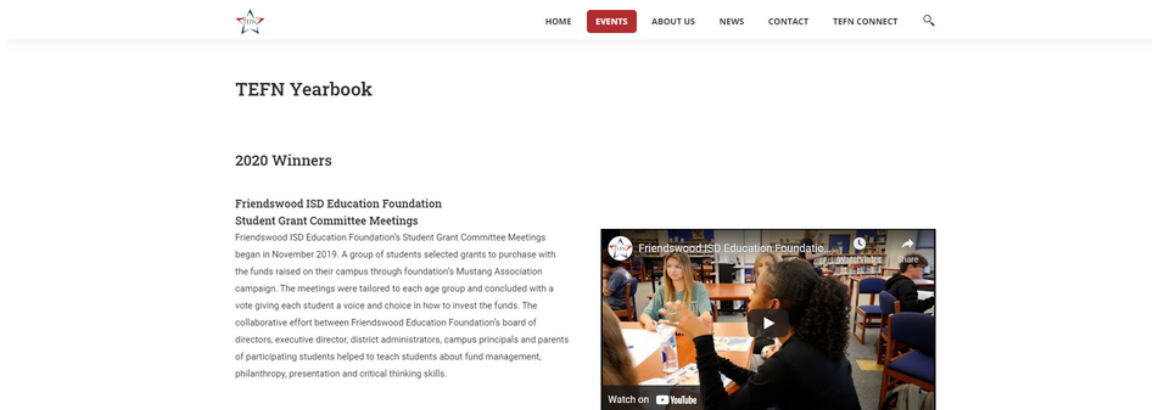


Outstanding Achievement Awards

The Texas Pioneer Foundation honors our state education foundations annually with the presentation of the Outstanding Achievement Awards. A call for award submissions will be sent via email to TEFN members with a set deadline. The new TEFN.org makes it easier for you to submit your application! Click the **ACHIEVEMENT AWARDS** link under Events on the main menu.



The **ACHIEVEMENT AWARD WINNERS** page includes the TEFN Yearbook of previously honored education foundations and their innovative programs. View the Yearbook to learn more about the exceptional, award-winning programs and the impact made in their districts.

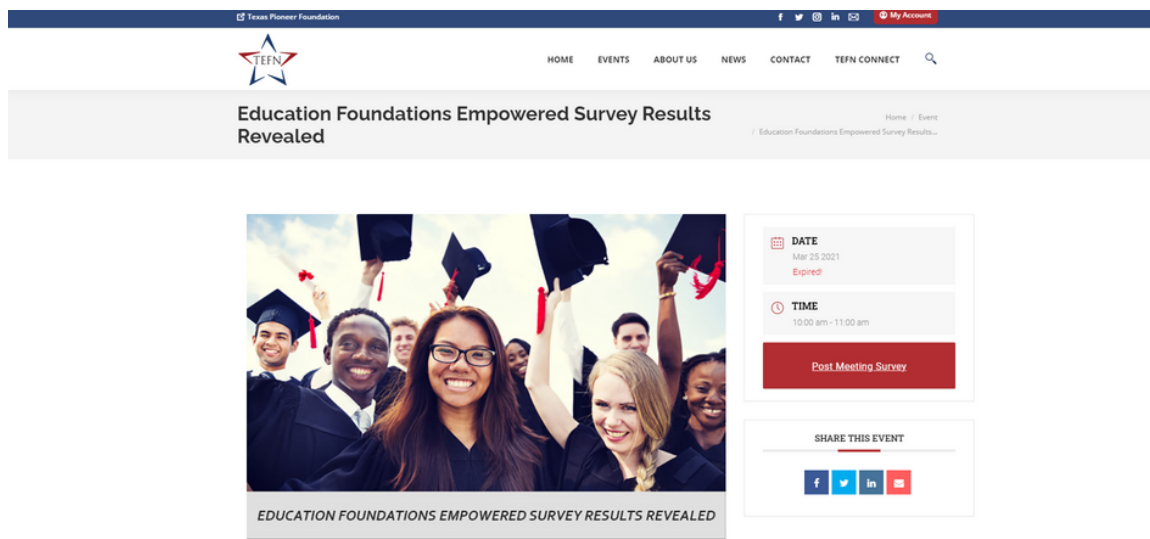


Additional Member Benefits.

As a Member of TEFN, you have FREE access to many of the **WEBINARS & INTERACTIVE LEARNING**.

TEFN benefits include membership with the National School Foundation Association (NSFA). Contact the NSFA Team for assistance at info@schoolfoundations.org or call 410.527.0780 between 8 AM and 5 PM, Eastern Time, weekdays.

TEFN Members also have access to the **BENCHMARK SURVEY ON EDUCATION FOUNDATIONS** results and can view the survey data and video of the overview through tefn.org/events.



The screenshot shows the TEFN website header with the Texas Pioneer Foundation logo and navigation links: HOME, EVENTS, ABOUT US, NEWS, CONTACT, and TEFN CONNECT. Below the header, a banner features the title "Education Foundations Empowered Survey Results Revealed" and a breadcrumb trail: Home / Event / Education Foundations Empowered Survey Results... The main content area displays a large image of graduates in caps and gowns, with the text "EDUCATION FOUNDATIONS EMPOWERED SURVEY RESULTS REVEALED" at the bottom. To the right of the image, a sidebar provides event details: DATE (Mar 25 2021, Expired), TIME (10:00 am - 11:00 am), and a button labeled "Post Meeting Survey". Below this, a "SHARE THIS EVENT" section includes social media icons for Facebook, Twitter, LinkedIn, and YouTube.

What if I have a technical question?

If you have questions about the TEFN Connect or encounter technical difficulties, please contact: info@tefn.org